



Wednesday, March 8, 2017
 Select Board Meeting Minutes
 Town Hall Room 203 - 6:30 pm

Pursuant to notice duly filed with the Town Clerk, a meeting of the Select Board was held at 6:30 pm in Room 203 Town Hall, 100 Middle Street.

Present were: Molly Keegan, Chair; Joyce Chunglo, Clerk; Gerald Devine, Member; John Waskiewicz, Member Donald Pipczyński, Member

Also present were: David Nixon, Town Administrator; Amy Fyden, Finance Committee; Jane Nevinsmith, Resident; Marlo Warner, DPW; Tom Pitta, Finance Committee

1. Call to Order

1.1 Call to order

Meeting was called to order by Molly Keegan, Chair at 6:30 pm

2. Consent Agenda

2.1 Consent Agenda

Warrants	AP1737
Use of the Town Commons	On Trend Crafts Jennifer Murphy - October 14, 2017

Motion to accept the consent agenda

Motion: Chunglo Second: Devine

Vote: 5-0-0

3. Public Comments: 7:00 - 7:15 pm

3.1 Public Comments

4. Town Administrator Report

4.1 Town Administrator Report

David Nixon presents the highlights of his administrator report as follows we will start on the Public Safety roof on May 1. We submitted information on the gas moratorium, we are submitting the IT Community Compact Grant, and the clarifier bids went out today. We did receive that Stormwater grant.

5. Appointments

5.1 6:30 p.m. FY18 Public Works Budget

Marlo Warner presents the budget for the DPW, and all of the changes. During the past year, I have evaluated the department and the processes, and with this budget, if we move a few of the pieces around we will be more efficient in the DPW. Looking first at the highway salaries, we have an overall increase of \$13,500 for the raises. This includes the new position and the decrease from that hire. The raises are for collective bargaining, and the administrative.

Then I would like to look at the engineering and to remain at the amount of 5,250. Instead of decreasing by 1,000, which is what suggested by David Nixon. Further discussion of the engineering budget and gas budget.



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The overall highway budget is a decrease of minus of 1.2% .

Then moving to the snow and ice budget, I am uncertain that the last time that this budget was increased, but the cost for salt has tripled. I have increased the budget for up to 100,000, the previous budget was 88,000. We are at 0 right now. The next budget is building maintenance we have taken the building maintenance out of the public safety budgets and have the DPW take over the maintenance for them.

Molly Keegan asks who will be the building maintenance personnel, there are salaries listed there.

Marlo Warner states that he pulled out the salary to show because he works in building maintenance about 78% of the time, I am just showing this to you here, but his salary is still in the highway department.

He then presents the wastewater budget and states that there is a decrease in this budget as well. We have added some of the salary of the new field superintendent because the old position did not include wastewater.

Gerald Devine then questions why we are budgeting too high for chlorination and tuition/licensing. We are budgeting for 3 times what we are actually spending and I think that we need to look at them.

Please look into these and report back.

Marlo Warner then proceeds to the water budget and states that the salary increases are part of collective bargaining. We are able to decrease the budget for meters because we have less than 100 meters to change out at this point.

Gerald Devine ask why the billing budget is doubled.

David Nixon states that this is because we are going to quarterly billing. There are benefits to this for the town and more steady stream of money, this will also help us find water loss quicker.

Molly Keegan thanks Marlo and asks if anyone has any other questions.

Donald Pipczynski asks about the loam at the Pride station, because he knows that there is a by-law to remove loam from the Town of Hadley.

David Nixon responds that the by-law states that it is up to the Planning Board.

5.2 ATM Articles 4, 9, 10, 12, 13,14 and petitioned article

David Nixon starts with Article 4- Revolving funds, he states that every year we are required by law to re vote each of our revolving funds. These are funds where fees are used to pay and there is no burden upon taxpayers. There are 8 revolving funds. Cemetery, Electrical Inspection, Tax Title, Recyclables, Dog Control, Russell School, Sealer of Weights and Measures, and Park and Recreation. There are no changes from last year.

Article 9- this is an opportunity provided by the Mass Modernization act to enact a bylaw for any board who use consultants and pay for with revolving funds. This would free up staff time and give a level of experience to review these difficult plans.

Article 10- Long Range Plan Implementation Committee- this committee was inactive and has not met since 2014. There is no reason for them to reconvene. Since this committee was formed with a Town Meeting vote it must be dissolved with a town meeting vote.

Article 12 and 13 These are 2 solar projects for Nex Amp these are PILOT agreements with the town.

General discussion between the Select Board about the 2 articles.



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Article 14, this is for a local option for a 2% sales tax on marijuana, these are the same as the local room occupancy tax and meal tax. The law says currently 2% and that may change.

Article 26 which is a petitioned article this is a non-binding resolution that concerning money in campaigns.

6. Old Business

6.1 Award of the Senior Center RFQ

David Nixon states at the last meeting you authorized the committee to negotiate a price for the senior center, this afternoon they came back with a negotiated price of \$400,000 for the design, that is 7.5%
Motion to award the Senior Center RFQ to edm.

Motion: Devine Second: Chunglo

Vote: 5-0-0

6.2 Award of the Fire Substation RFQ

David Nixon states that the designer submitted a price of \$195,000 which works out to 6.6% of the original price

Motion to award the Fire Substation RFQ to Caolo & Bieniek

Motion: Chunglo Second: Devine

Vote: 5-0-0

7. New Business

7.1 Use of Town Commons - Policy

David Nixon states that a question has come up on the policy of the Town Commons. An inquiry has been made about a cancellation policy for the commons and if there would be a refund. We did a little research and found that a 60 day policy before an event, and we would refund their money.

Motion: Chunglo Second: Pipczynski

Gerald Devine inquiries about the guidelines and applications for use of the common has this been adopted.

Vote: 5-0-0

Gerald Devine sates that he is very disappointed that this was signed. He believes that we are making the commons unusable; we could never put up a monument or erect a committee. We have the nicest common in New England and we cannot use it.

Molly Keegan asks what is the action item.

Gerry Devine wants to know when this was adopted.

Molly Keegan wants to know when it was adopted and if anyone wants to come back to this.

David Nixon states that this is from 2005.

Molly Keegan states that we should readdress this.

7.2 Asparagus Festival



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Marie Waechter from WGBY, we have submitted are applications for the use of commons and one day liquor license. We also made a request for the deposit and have met with the Chiefs. We have 2 action items the West side of the street leaving it open for emergency vehicles and to ensure that all vendors comply with permitting.

Gerald Devine asks do we need more vendors.

Marie Waechter says they are working on the right number of vendors. They are also working on controlling the traffic.

Motion to approve the use of the Town Commons subject to any additional orders

Motion: Devine Second: Chunglo

Vote: 5-0-0

Motion to approve the One Day Liquor License for the Asparagus Festival

Motion: Chunglo Second: Devine

Vote: 5-0-0

7.3 On Trend Crafts

Jennifer Murphy states that this the event has been successful, but she is concerned at her event last October that the commons had not been cleaned up and that the \$500 fee was used for that .

David Nixon responds that the commons was cleaned up the day before and that there was a wind event.

Marlo states that we had cleaned everything cleaned up and there was an event before.

Motion to approve to use of the Town Commons on October 14, 2017 subject to any additional orders

Motion: Chunglo Second: Devine

Vote: 5-0-0

7.4 Active Shooter Plan & Exercise Development RFP

David Nixon offers an update for this RFP; this is for a grant that we received. We only received one bid; the committee believes that the 1 response they received is from a qualified company. They ask that you award this proposal and they will follow through on the rest of the RFP process. This is the recommendation from the 2 chiefs.

Motion to accept the one bid

Motion: Devine Second: Chunglo

Vote: 5-0-0

7.5 Affordable Housing Project

Molly Keegan requests information about the Barry Roberts affordable housing project

David Nixon states that we are working on this as part of the senior housing overlay district, part of the by law from 2008 is that any developer who builds over 55 housing has to get a list of potential residents from the Hadley Housing Authority. The Hadley Housing Authority has declined to do this, they are concerned about liability, and other issues. I have discussed this with them and explained that there is



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no liability to them and we can create a waiver for them. They also feel that this affects their staff time, I reminded them there is no reason that they can't charge a fee for this service.

Molly Keegan states that she spoke to Bill Dwyer that he found on a previous town meeting vote that there is an exception and that is a developer could pay a fee to an affordable housing trust and then would not have to provide affordable housing units at a specific property as long they were mitigating the effect. So the planning board is going to go back and look at that.

Joyce Chunglo states that she thinks that we should hold until we have further information.

David Nixon states that Barry Roberts has presented a local action plan, but I do not have enough information to give an opinion.

John Waskiewicz asks if we can continue this until the next meeting.

David Nixon states that he reviewed the Attorney General review of this found it to be legal.

8. Other

8.1 Connecticut River Levee Subsurface Analysis Contract

David Nixon states that we have a contractor who is going to do the subsurface analysis of the levee and we have negotiated a price.

Motion to accept the Connecticut River Levee Subsurface Analysis Contract and sign the contract

Motion: Devine Second: Chunglo

Vote: 5-0-0

9. Announcements

Donald Pipczynski ask if the Board will support another Clean-up day again.

The Select Board states that they support it and the DPW will support it too.

David Nixon states that we refer to the computer screen a lot, and that all of this is available online with Boarddocs. The directions are available on the agenda for Select Board Meetings.

Donald Pipczynski thanks our Town Collector. People come in and complain about the tax bills to her, so she put up a sign showing the tax rates for all of the surrounding towns. He thought it was a novel idea.

Molly Keegan says thank you Sue, if you are watching.

Donald Pipczynski states that Michael Klimoski retirement party is on April 1st and tickets are still available.

Joyce Chunglo offers the Select Boards condolences to the families of Sophie Matuszko, Catherine Waitkus and Peter Krotkov.

Molly Keegan congratulates Miss Ally Jenks for winning the Daily Hampshire Gazette Young Community Leader Award.

Joyce Chunglo wishes good luck to our boys' basketball team.

10. Executive Session

10.1 Executive Session -- Personnel

Joyce Chunglo states -motion to enter executive session as per the provisions of MGL Chapter 30A, Section 21 (a)(1), " To discuss the reputation, character, physical condition or mental health, rather than professional competence, of an individual , or to discuss the discipline or dismissal of, or complaints or



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charges brought against, a public officer, employee, staff member, or individual....” Select Board and we will not reconvene in public session.

Molly Keegan states that as Chair of the Hadley Select Board, I state that the Board has moved and seconded to enter into executive session, and that I state that discussing the matter in open session will have an adverse effect on the Town of Hadley.

Motion: Chunglo Second: Devine

Roll Call Vote:

Pipczynski: No Chunglo: Aye; Keegan: Aye; Devine: Aye; Waskiewicz: Aye

Donald Pipczynski states that my lawyer for my ethics case is on vacation and I was going to ask him if I should be involved in this because it is so similar. Because of the similarity, I am going to recuse myself as a safeguard.

Select Board entered executive session at 8:30 p.m.

11. Adjournment

11.1 Adjournment

Meeting was adjourned at 8:30 pm

Respectfully submitted,

Jennifer Sanders James

APPROVED